

# The Executive Program Collection™

## Continuing Education Program Chair Order Form

To avoid errors, please print your information. Complete all sections and return to the address below with your method of payment. We accept personal and business checks and money orders, US funds only, payable to **Everything Harvard** or complete credit card information. Each chair is hand made, numbered, dated and registered to you. This will take, depending on the season, from six to eight weeks.

Complete if different from Bill To:

Bill To:

Ship To:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Contact Telephone: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Credit card (please circle):** American Express    MasterCard    Visa    Discover

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_

Please check desired seal



Year of program attendance (required): \_\_\_\_\_

Do you want the year on your chair as illustrated? Yes: \_\_\_\_ No: \_\_\_\_

Chair Style	Qty.	Price	Subtotal
The Classic	_____	\$469.00	_____
The Contemporary	_____	\$469.00	_____

**Shipping and Handling Charges**

\$55.00 for first chair;  
 \$90.00 for two chairs.

International Orders, contact us for shipping information.

MA Residents, add 5% sales tax.

**Order Total:** \_\_\_\_\_

**Postage and** \_\_\_\_\_

**Handling:** \_\_\_\_\_

**Sales Tax:** \_\_\_\_\_  
 (MA only)

**TOTAL:** \_\_\_\_\_

Mail completed form to:

**Everything Harvard.com** 30 Foster Street Arlington, MA 02474  
 Tel./Fax: (781) 643-9200 Email: info@everythingharvard.com